

## Available Facts: Making Numerical Comparisons

*This worksheet was created by The Denver Foundation's Inclusiveness Project  
([www.nonprofitinclusiveness.org](http://www.nonprofitinclusiveness.org)) to support organizations doing inclusiveness work.*

*Users are encouraged to customize the worksheet to meet the needs of their respective organizations.*

This worksheet allows you to compare whether your organization's demographics are similar to or different from the community's demographics and the field's demographics.

### Instructions

- Refer to **Selecting Facts to Collect About Your Community**, **Selecting Facts to Collect About Your Field**, and **Selecting Facts to Collect About Your Organization** for the data topics to include in your comparison.
- Create a spreadsheet as follows:
- In one column record all of the community information that you collected, (e.g., race/ethnicity, class, language capacity, etc.).
- In another column, record any parallel information about your field (e.g., demographical information on typical users of an organization similar to yours).
- In another column, record any parallel information about your organization (e.g., demographical information on your board of directors, staff, etc.)

See example.

	Community	Field	Organization
EXAMPLE language capacity			
non-English speaking	25%	40%	15%
English only	50%	30%	70%
Bilingual/multilingual	25%	30%	25%

	Community	Field	Organization


**Name of Organization** \_\_\_\_\_

**Date Exercise Completed** \_\_\_\_\_